



QUAIL CREEK ELEMENTARY

OKLAHOMA CITY PUBLIC SCHOOLS

11700 Thorn Ridge Road OKC, OK 73120 Emily Burris, Principal Ph: 405.587.6500 Fax: 405.587.6505

— WELCOME — BACK TO SCHOOL

Morning Arrival

Doors Open/Breakfast: 7:45AM

Students will head to the cafeteria for breakfast.

Please do NOT leave your children unattended in the morning before doors open!

School Starts at 8:20am on the dot.
Please have your child in class and ready for a fun day of learning!

Late arrivals parents will need to sign in students at the office.

Dismissal

We dismiss at 3:10pm (see map)

Please contact the office if your child's transportation has changed by 2:30pm to ensure the message can be delivered on time.

Early Check Out

If you have an appointment or need to check out early, please come before 2:30pm as we will not let guests in after this time for the safety of the students. All must have ID to check out students!!

Stay Connected

Send an email to gcnews1@gmail.com to get the weekly newsletter.
Also, find us on and to see what's going on at QCE!

We are paperless, so don't forget to sign up for your classroom DOJO app!

Sign up today!

Infinite Campus Parent Portal



Looking for grades, immunization, attendance, behavior, and even re-enrollment ... Ask the office for your **parent portal code!**

Uniform Policy



Uniforms are a REQUIREMENT for all students.

Tops: White, Grey, or Navy

Bottoms: Khaki or Navy



Leggings to only be worn under uniform, not as pants.

Jackets or sweat shirts:

All clothing worn inside must adhere to school colors(above). Jackets outside do not have to adhere to school colors.

Shoes: Closed toe shoes are required at all times on school property.

What happens if you are not in school uniform?

Parents called to bring up correct uniform.

Please help us in making sure school uniform is followed.

We do not want to bother you at work.

Check out the weekly newsletter for Dollar (\$1) Dress Days



SUPPLY LIST

Kindergarten

- ◇ 1 backpack (no wheels)
- ◇ 1 pencil box (plastic & solid color)
- ◇ 1 pair 5" scissors blunt tip
- ◇ 8 Elmer's glue sticks
- ◇ 1 bottle Elmer's glue
- ◇ 1 package of baby wipes
- ◇ 1 Composition Notebooks
- ◇ 4 plastic pocket Folders (no design)
- ◇ 1 pack Ticonderoga #2 Pencils (12 count)
- ◇ 4 Boxes of Crayola Crayons (24 count)
- ◇ 2 boxes of Crayola Markers
- ◇ 1 Crayola Watercolor pack
- ◇ 1 box of Band-Aids
- ◇ 2 boxes of Kleenex
- ◇ 1 ream of copy paper

In case of a bathroom accident, please pack an extra pair of clothes and underwear during the school year.

1ST Grade

- ◇ Backpack (no wheels)
- ◇ 1 Pencil Box
- ◇ 1 pair 5" Scissors Blunt Tip
- ◇ 4 Black Dry Erase Markers
- ◇ 4 Pink Erasers
- ◇ 8 Elmer's Glue Sticks
- ◇ 2 Composition Notebooks
- ◇ 2 Plain Pocket Folders
- ◇ 2 Dozen Ticonderoga #2 Pencils
- ◇ 4 Boxes of Crayola Crayons (24 ct.)
- ◇ 2 Boxes of Crayola Markers
- ◇ 1 Jumbo Box of Kleenex
- ◇ 1 Roll of Paper Towels
- ◇ 1 Ream of Copy Paper
- ◇ 1 Hand Sanitizer

2nd Grade

- ◇ Backpack (no wheels)
- ◇ Supply Box (5x8")
- ◇ 2 Wide ruled composition notebooks
- ◇ 1 pair of 5" scissors
- ◇ 2 pink erasers
- ◇ 4 Elmer's Glue Sticks
- ◇ 3 dozen #2 Ticonderoga pencils (pre-sharpened)
- ◇ 3 boxes of 24 count classic color Crayola crayons
- ◇ 2 boxes of 10 count classic Crayola markers
- ◇ 10 Expo dry erase markers
- ◇ 2 pocket folders without brads
- ◇ 3 boxes of tissues
- ◇ 2 reams of copy paper
- ◇ 2 rolls of paper towels
- ◇ 2 large Clorox wipes

3rd Grade

- ◇ 1 backpack (no wheels)
- ◇ 1 pencil box
- ◇ 4 pink Erasers
- ◇ 1 plastic ruler
- ◇ 4 Elmer's glue sticks
- ◇ 1 ream copy paper
- ◇ 2 dozen #2 Ticonderoga Pencils
- ◇ 2 boxes Crayola Crayons (24 ct.)
- ◇ 2 dry erase markers
- ◇ 1 box Crayola Markers (10 pk. broad tip)
- ◇ 1 pair 5" scissors blunt tip
- ◇ 4 highlighters
- ◇ 2 blue, black, or purple ink pens
- ◇ 1 1/2in notebook binder
- ◇ 2 pkg. wide rules paper
- ◇ 5 folders with brads and pockets (solid colors)
- ◇ 5 composition Notebooks

GIRLS

1 Box Band-Aids

BOYS

2 Kleenex Boxes

4th Grade

- 1 backpack (no wheels)
- 1 pencil box
- 2 pkgs wide ruled notebook paper
- 4 dozen #2 Ticonderoga Pencils
- 2 dozen cap erasers
- 1 three pack of yellow highlighters
- 1 box of Crayola Colored Pencils (12 ct.)
- 2 boxes Crayola Crayons (24 ct.)
- 2 boxes Kleenex
- 1 box Crayola Markers
- 4 glue sticks
- 4 Composition Books – no spirals
- 4 Spiral notebooks
- 3 pocket folders
- 2 roll paper towels
- 1 plastic ruler
- 1 pair 5" scissors blunt tip
- 1 ream of copy paper

**Please bring All items with you to Meet Your Teacher, date TBD.
Teachers will also post *wish lists* outside of their classrooms if they may be in
need of any other items throughout the year!!**

Student Pick-up and Drop-Off

Our desire is for parent pick-up and drop-off to be the safest possible for our students. Please note the following information:



MORNING DROP OFF PROCEDURES

- Doors open and supervision begins at 7:45 in the morning. For the safety of your child, please have them remain in your vehicle until 7:45 am. All students will go directly to the cafeteria for breakfast.

Late Drop Off

- Please walk your student into the office to sign them in on the computer and receive a tardy slip. All late and early pickups are recorded on the student attendance.

Visitors and Earlier Pick up

- Every adult who is picking up a child before the dismissal bell must display a current driver's license or government picture ID.
- Early checkout ends at 2:30! There will be **no checkouts** after 2:30, unless there is an emergency, this is to ensure a safe dismissal for every student.

Dismissal

- Every adult picking up a child at dismissal is required to have the Car Rider Plus car tag. Without a car tag, you will be asked to park in a parking spot, provide your driver's license for verification. Staff will verify with the office that you verified to pick up that student.

***PLACE CAR RIDER PLUS TAG IN A VISIBLE SPOT IN YOUR WINDSHIELD.**

- First 2 car tags are free. Cost to replace is \$5.00. Please see the office.
- ALL students will be dismissed from their classrooms to their designated dismissal door.

Map on the Back

Student Pick-up and Drop-Off



- **Kindergarten, 1st Grade, and their older siblings** will be dismissed from the Thorn Ridge Road (circle drive)
- **2nd-4th Grade** will be dismissed from Rosewood side (main parking lot).
- **Bus Loading**
DO NOT PASS when buses are present! It is against the law and for safety of the children. Pick up is in front of the stairs on Thorn Ridge Road.
- **Daycare Pick Up**
Daycare pickup will be in front of the loading dock. Please have daycare signage on the vehicle!



We will our best to make the traffic go as smoothly and as fast as possible, and I understand the frustration of not being able to leave as soon as you you'd like. Please help keep all our QCE students safe by taking a deep breath, and remembering that 2 minutes - or even 5 minutes - is not going to make a huge difference in the long run.